

## HERRINGTON MEDICAL CENTRE

### PATIENT PARTICIPATION GROUP

MINUTES OF MEETING HELD 21<sup>st</sup> AUGUST 2017 @ 5PM

Present: Lorraine Corkain Ivy Greenwell George Lomas  
Norma Bright George Bedell

Apologies: Dr K Birrell Keith Herbert Bill Weatherspoon

1. Apologies Received as above.
2. Minutes of previous meeting 24.4.017  
The minutes were agreed as a true record.
3. Family & Friends Test  
Lorraine gave out the results of the F&F survey's carried out in May, June & July 2017.
4. Data sharing:  
Lorraine advised that the practice has switched on the patient data sharing facility with local OOH providers, NEAS, and North East hospital trusts. Patients do have the option to opt out so that no external clinician can view their records. We have recently signed off additional data sharing agreements to incorporate the upcoming Extended Access scheme due to run in the Coalfields.
5. Premises:  
  
The architect has the bid ready to go out to tender early-September 2017. Once the bids are in we will be in a position to commission the work to start asap.  
  
Flooring has been selected and pricing obtained.  
  
New log/colour scheme has been designed and agreed.  
  
AOB:
  - Update on practice staff: Our two apprentices has both moved on, and we are in the process of recruiting another apprentice. Dr Katie Owles, Career Start GP, left in July 2017 to relocate. We have successfully recruited Dr Andy Devlin, Career Start GP, who started at the practice 15<sup>th</sup> August 2017. November 2017 sees Dr Walker going on maternity leave, and we are in the process of replacing her.
  - Extended Access: was due to start in the Coalfields area in July 2017, not available as yet. This will be a GP clinic with same-day appointments bookable through the practice, and will after practices close at 6pm for a couple of hours.
  - Text Messaging: the practice will start a text messaging service on 11<sup>th</sup> September to remind patients of upcoming appointments (48 hour notice). Advertising has already begun to ensure patients are aware.
6. Next meeting: Monday 13<sup>th</sup> November 2017 5pm. Any agenda items to be with Lorraine by 9<sup>th</sup> November 2017 please.